

Pembroke May Ball 2022

Ticketing Information and Terms of Conditions of Purchase

This document lays out the Terms and Conditions for the purchase of tickets to the Pembroke College May Ball 2022 (the “May Ball”). The May Ball is to be held at Pembroke College, Cambridge (“Pembroke”, “Pembroke College”, “the College”) on Wednesday 22nd June 2022. The agreement is between the person that makes the initial booking (the “Main Applicant” until the application is successful and the “Ticket Holder” thereafter) and the Pembroke College May Ball 2022 Committee (the “Committee”). The Committee reserves the right to alter these Terms and Conditions at any time at its discretion.

1) Ticket Allocation

- a) All tickets must be applied for via the online ticketing system, which can be accessed from www.pembrokemayball.co.uk at the dates detailed below. No tickets can be applied for by any other means.
- b) Standard tickets are priced at £120 for current Pembroke College members and £158 for Pembroke Alumni and non-Pembroke Guests.
- c) Standard tickets for Pembroke College in receipt of a Pembroke Bursary are priced at £88. This is subject to Pembroke College’s Tutorial Office verification of the receipt of a Cambridge Bursary.
- d) An application for, and subsequent purchase of, a ticket deems that the ticket applicant/holder has read the following Terms and Conditions and agrees to be bound by them.
- e) Tickets will first be available for purchase to all Pembroke College students from 11 am on Wednesday 23rd February 2022.
- f) All current Pembroke students are guaranteed a ticket to the May Ball provided they make a purchase before 11 am on 9th March 2022.
- g) When purchasing their ticket, Pembroke students will also be able to make an application for no more than three guest tickets, whose full name(s) will need to be provided at the point of purchase. Guest tickets will be limited and will be allocated on a first come, first served based.
- h) Any remaining tickets will be available to purchase by current University of Cambridge students and Pembroke alumni from 11 am on Wednesday 9th March 2022.

2) Terms and Conditions of Sale

- a) Payment for tickets must be made via bank transfer before the allocated deadline as set out in official ticketing correspondence. The Committee reserves the right to reject a ticket application outright if payment is not received in time.
- b) The Committee will allow payment by cash as an alternative to bank transfer only in the exceptional circumstance that bank transfer is not possible. This must be arranged in advance of the allocated deadline via written correspondence with the Treasurer, who will allow or deny this

form of payment on a case-by-case basis.

- c) The Committee reserves the right to change the date or timings of the May Ball in extenuating circumstances at any time up until two weeks before the May Ball.
- d) Tickets may not be resold for profit (i.e. it is sold for a price exceeding the sum of the original price, including any name change fees). If a ticket has been demonstrably sold at profit it will be immediately cancelled. The ticket holder making the unauthorised resale will be reported to the May Ball Presidents' Committee and will be barred from applying for a ticket for the next Pembroke College Ball/June Event, expected to be held in 2023 and may be banned from all Balls.
- e) Anyone who makes an unauthorised purchase of a ticket (for reasons including, but not limited to, selling it for profit, or breaching the online ticketing system) will be barred entry to the Ball in 2022, whether or not they hold a valid ticket at the time of attempting entry to the Ball. The ticket will be cancelled and considered invalid.
- f) The Committee reserves the right to cancel specific tickets in exceptional circumstances. In this extremely unlikely event, any payment already made to the Committee will be refunded and justification for the cancellation provided to the ticket holder.
- g) We use your data according to the General Data Protection Regulation 2016 (GDPR). Application information will only be used to process ticket applications and for correspondence regarding the collection of tickets and the May Ball in general. Specific GDPR policies can be found on the website.
- h) All ticket holders must be at least 18 years of age on Wednesday 22nd June 2022 to enter the Ball. Any ticket holder who cannot prove their age via photographic ID will not be allowed entry to the May Ball.
- i) The Committee reserves the right to cancel the May Ball at its discretion at any time. In the extremely unlikely event that the May Ball is cancelled, at least 50% of the cost of the tickets will be automatically refundable, and the Presidents will take all reasonable steps to see that the remaining 50% of the cost of the ticket is refunded.

3) Conditions of Entry to the May Ball

- a) On matters concerning entry to the May Ball (including, but not limited to, missing tickets, late entry, and inappropriate attire), all decisions of the Committee are final.
- b) Late arrival to the May Ball does not qualify for a refund.
- c) Admission to the May Ball for all ticket holders (including guests) is by both a valid ticket and photographic ID such as driving license, passport, or University card. All names must match the photographic ID. If a ticket holder fails to present a valid ticket, the Committee may, under its own discretion, grant admittance to the May Ball provided that the ticket holder presents valid photographic ID and their identity can be matched against the guest list. The Committee's decision is always final in this case.

- d) May Ball wristbands, issued prior to entry, must be worn at all times during the May Ball. Any individuals found on the premises during the May Ball without a wristband will be escorted from the premises.
- e) The Committee reserves the right to request ticket holders for any other requirements as required in regards to Covid-19 protection in order to be granted access to the Ball or for wristbands issuance. This can be any or all of the following: a negative Lateral Flow Test, a negative PCR Test, proof of double vaccination, proof of booster shot.
- f) The May Ball will run from 20:00 on Wednesday 22nd June 2022 until 05:00 on Thursday 23rd June 2022.
- g) General admission to the May Ball will close at 21:30 on 22nd June 2022.
- h) Ticket holders will be refused entry if they arrive in an unfit state or are visibly intoxicated. If any ticket holder is rude or abusive to a member of staff or a member of the Committee they will be escorted from the premises. Readmittance will not be possible in either case, and a refund will not apply.
- i) The May Ball operates a zero-tolerance no-drugs policy. Any ticket holder found with drugs upon entry will have them confiscated and police action may be taken.
- j) Ticket holders must arrive in appropriate attire (black tie or national dress - no sports blazers) or will be refused entry. Please refer to the website FAQ for more information on the dress code.
- k) Smoking at the May Ball is strictly restricted to the designated smoking areas. Please see the May Ball programme to see where these are.
- l) The Committee takes no responsibility for any loss, personal injury or damage of any kind unless such loss, injury, or damage arises through provisions or negligence expressly attributable to decisions of the Committee or Pembroke College authorities.
- m) Ticket holders will not be readmitted to the May Ball once they have exited the premises, whether their exit was by choice or not. This includes entering College accommodation.

4) Transfers and Waiting List Tickets

- a) Those applicants who were not allocated guest tickets in the first instance will have those tickets added to a waiting list. In the event that more tickets become available, the applicants will be emailed informing them tickets have become available. Payment deadlines will be detailed in the email and must be adhered to.
- b) In the event that an applicant wishes to transfer a member ticket to a non-member guest, or vice versa, they must email ticketing@pembrokemayball.co.uk.
- c) Guest tickets must be assigned to a main applicant ticket holder who will receive all correspondence regarding the May Ball. If the main applicant transfers their ticket to someone else, the new ticket holder will be considered the main applicant and thus responsible for the other tickets in that booking.

- d) No applicant shall be permitted more than four total tickets in their application.

5) Refunds and Name Change

- a) Tickets are non-refundable, except where the Committee authorises a ticket refund at its discretion. Refunds will be granted in exceptional circumstances only.
- b) Applications for a refund must be made to the May Ball Treasurer at treasurer@pembrokemayball.co.uk.
- c) The May Ball Treasurer, in cooperation with the May Ball Presidents, has sole discretion as to whether an application for a refund is accepted.
- d) Refunds will only be made under exceptional circumstances, such as medical reasons. Medical reasons for requesting a refund will only be accepted if accompanied by a valid doctor's note.
- e) In the event of a ticket holder testing positive for Covid-19 and/or be mandated by their college or law to self isolate, the ticket holder will be given a free name change, provided sufficient proof has been given to the May Ball Presidents. If the ticket cannot be transferred to another before the Ball a full refund will be given.
- f) Ticket holders will be permitted one name change using the online ticketing system. The following charges will apply, but may be changed at the sole discretion of the Committee.
 - i) Names changes before 1st May 2022 will incur a charge of £10.00.
 - ii) Name changes between the dates of the 1st of May and the 31st of May (inclusive) will incur a charge of £20.00.
 - iii) Name changes after this time will cost £40.00 and are permitted solely at the discretion of the Treasurer.

Please direct any queries to the May Ball Presidents at president@pembrokemayball.co.uk