

Pembroke May Ball 2020

Ticketing Information and Terms of Conditions of Purchase

This document lays out the Terms and Conditions for the purchase of tickets to the Pembroke College May Ball 2020 (the “May Ball”). The May Ball is to be held at Pembroke College, Cambridge (“Pembroke”, “Pembroke College”, “the College”) on Wednesday 17th June 2020. The agreement is between the person that makes the initial booking (the “Main Applicant” until the application is successful and the “Ticket Holder” thereafter) and the Pembroke College May Ball 2020 Committee (the “Committee”). The Committee reserves the right to alter these Terms and Conditions at any time at its discretion.

1) Ticket Allocation

- a) All tickets must be applied for via the online ticketing system, which can be accessed from www.pembrokemayball.co.uk at the dates detailed below. No tickets can be applied for by any other means.
- b) An optional charitable donation of £2 or £5 may be given in addition to the price of the ticket. Proceeds will be donated to the Committee’s chosen charitable charities. More information can be found on the May Ball website at www.pembrokemayball.co.uk.
- c) Standard tickets are priced at £115 for current Pembroke College members and £140 for Pembroke Alumni and non-Pembroke guests.
- d) Late Entry tickets are priced at £95. The number of Late Entry tickets is capped at 100. Only Pembroke students will be eligible for these tickets, with each Pembroke student able to apply for up to one guest Late Entry ticket. The Late Entry ticketholder recognises that certain features of the Ball may no longer be available by their time of entry.
- e) Standard tickets for Pembroke College in receipt of a Cambridge Bursary are priced at £85. This is subject to Pembroke College’s Tutorial Office verification of the receipt of a Cambridge Bursary. Graduate students and students above the Cambridge Bursary threshold may also apply for a Bursary Ticket. To do so, the President must receive an email from the Tutor of that student expressing their support and belief that it would be appropriate for them to be given this ticket.
- f) An application for, and subsequent purchase of, a ticket deems that the ticket applicant/holder has read the following Terms and Conditions and agrees to be bound by them.
- g) Tickets will first be available for purchase to all Pembroke College students from 10 am on Monday 24th February 2020.
- h) All current Pembroke students are guaranteed a ticket to the May Ball provided they make a purchase before 10 am on 9th March 2020.
- i) When purchasing their ticket, Pembroke students will also be able to make an application for no more than three guest tickets, whose full name(s) will need to be provided at the point of purchase. Guest tickets will be limited and will be allocated on a first come, first served basis.
- j) Any remaining tickets will be available to purchase by current University of Cambridge students and Pembroke alumni from 10 am on Monday 9th March 2020. 30 tickets will be reserved for purchase by Pembroke alumni, on a first come, first served basis.

- k) Purchasers from 10am on Monday 9th March 2020 will also be able to make an application for no more than three guest tickets, whose full name(s) will need to be provided at the point of purchase.

2) Terms and Conditions of Sale

- a) Payment for tickets must be made via bank transfer before the allocated deadline as set out in official ticketing correspondence. The Committee reserves the right to reject a ticket application outright if payment is not received in time.
- b) The Committee will allow payment by cash as an alternative to bank transfer only in the exceptional circumstance that bank transfer is not possible. This must be arranged in advance of the allocated deadline via written correspondence with the Treasurer, who will allow or deny this form of payment on a case-by-case basis.
- c) The Committee reserves the right to change the date or timings of the May Ball in extenuating circumstances at any time up until two weeks before the May Ball.
- d) Tickets may not be resold for profit (i.e. sold at a price exceeding the price set by the Committee, taking account of any name change fees). If a ticket has been demonstrably sold at profit it will be immediately cancelled and will not be refunded. The ticket holder making the unauthorised resale will be reported to the May Ball Presidents' Committee and will be barred from applying for a ticket for the next Pembroke College May Ball/June Event, expected to be held in 2021.
- e) Anyone who makes an unauthorised purchase of a ticket (for reasons including, but not limited to, selling it for profit, or breaching the online ticketing system) will be barred entry to the Ball in 2020, whether or not they hold a valid ticket at the time of attempting entry to the Ball. The ticket will be cancelled (without being refunded) and considered invalid.
- f) The Committee reserves the right to cancel specific tickets in exceptional circumstances. In this extremely unlikely event, any payment already made to the Committee will be refunded and justification for the cancellation provided to the ticket holder.
- g) Tickets are non-refundable. If a ticket-holder can no longer attend the event, no refund is guaranteed. The Committee reserves the right to grant refunds at its sole discretion.
- h) We use your data according to the General Data Protection Regulation 2016 (GDPR). Application information will only be used to process ticket applications and for correspondence regarding the collection of tickets and the May Ball in general. Specific GDPR policies can be found on the website.
- i) All ticket holders must be at least 18 years of age on Wednesday 17th June 2020 to enter the Ball. Any ticket holder who cannot prove their age via photographic ID will not be allowed entry to the May Ball.
- j) The Committee reserves the right to cancel the May Ball at its discretion at any time. In the extremely unlikely event that the May Ball is cancelled, the tickets are non-refundable, subject to the discretion of the President.

3) Conditions of Entry to the May Ball

- a) On matters concerning entry to the May Ball (including, but not limited to, missing tickets, late entry, and inappropriate attire), all decisions of the Committee are final.

- b) Late arrival to the May Ball does not qualify for a refund.
- c) Admission to the May Ball for all ticket holders (including guests) is by a valid wristband. If a ticket holder fails to present a valid wristband, the Committee will grant admittance to the May Ball (at a separate entrance on Pembroke Street, near the Tennis Court Road junction) provided that the ticket holder presents valid photographic ID and a valid electronic ticket. Admission will not be granted if the wristband has been removed, lost or is no longer in the individual's possession for any reason whatsoever; all decisions of the Committee are final on this matter.
- d) Wristbands will be available for collection during the day (at hours to be confirmed at a later stage) from Monday 15th June to Wednesday 17th June. To collect a wristband, the ticket holder must present their ticket (electronic or printed) and valid photographic ID. All names must match the photographic ID. Ticketholders are fully responsible for their own wristband after it has been given to them. Name change is not available after the wristband has been collected.
- e) May Ball wristbands must be worn at all times during the May Ball. Any individuals found on the premises during the May Ball without a wristband will be escorted from the premises.
- f) The May Ball will run from 20:00 on Wednesday 17th June 2020 until 05:00 on Thursday 18th June 2020.
- g) General admission to the May Ball will close at 21:30 on 17th June 2020. If Standard Ticket Holders arrive between 21:30 and 22:20 they will be admitted alongside Late Entry Ticket Holders, from 22:00 onwards.
- h) Late Entry admission to the May Ball will close at 22:20 on 17th June 2020.
- i) Ticket holders will be refused entry if they arrive in an unfit state or are visibly intoxicated. If any ticket holder is rude or abusive to a member of staff or a member of the Committee, they will be escorted from the premises. Readmittance will not be possible in either case, and a refund will not apply.
- j) The May Ball operates a zero-tolerance no-drugs policy. Any ticket holder found with drugs upon entry or on their person at any point during the night will have them confiscated and police action may be taken.
- k) Ticket holders must arrive in appropriate attire (black tie or national dress - no sports blazers) or will be refused entry. Please refer to the website FAQ for more information on the dress code.
- l) Smoking at the May Ball is strictly restricted to the designated smoking areas. Please see the May Ball programme to see where these are.
- m) The Committee takes no responsibility for any loss, personal injury or damage of any kind unless such loss, injury, or damage arises through provisions or negligence expressly attributable to decisions of the Committee or Pembroke College authorities.
- n) Ticket holders will not be readmitted to the May Ball once they have exited the premises, whether their exit was by choice or not. This includes entering College accommodation.

4) Transfers and Waiting List Tickets

- a) Those applicants who were not allocated guest tickets in the first instance will have those tickets added to a waiting list. In the event that more tickets become available, the applicants will be emailed informing them tickets have become available. Payment deadlines will be detailed in the

email and must be adhered to.

- b) In the event that an applicant wishes to transfer a member ticket to a non-member guest, or vice versa, they must use the online ticketing system and, if applicable, pay the remaining balance.
- c) Guest tickets must be assigned to a main applicant ticket holder who will receive all correspondence regarding the May Ball. If the main applicant transfers their ticket to someone else, the new ticket holder will be considered the main applicant and thus responsible for the other tickets in that booking.
- d) No applicant shall be permitted more than four total tickets in their application.

5) Refunds and Name Change

- a) Tickets are non-refundable, except where the Committee authorises a ticket refund at its discretion. Refunds will be granted in exceptional circumstances only.
- b) Applications for a refund must be made to the May Ball Treasurer at treasurer@pembrokemayball.co.uk.
- c) The May Ball Treasurer, in cooperation with the May Ball President, has sole discretion as to whether an application for a refund is accepted.
- d) Refunds will only be made under exceptional circumstances, such as for medical reasons. Medical reasons for requesting a refund will only be accepted if accompanied by a valid doctor's note.
- e) Ticket holders will be permitted to one name change before 1st May 2020 at no extra cost using the online ticketing system. After this date, name changes will incur a charge. The following charges will apply but may be changed at the sole discretion of the Committee.
 - i) Names changes before 31st May 2020 will incur a charge of £10.00.
 - ii) Name changes between the dates of the 1st June and the 9th June (inclusive) will incur a charge of £25.00.
 - iii) Name changes after this time will cost £50.00 and are permitted solely at the discretion of the Treasurer.

Please direct any queries to the May Ball President at president@pembrokemayball.co.uk